

MANTUA POTATO FESTIVAL – September 8, 9 & 10 2023

VENDOR REGISTRATION FORM

APPLICANT INFORMATION

Name of Organization:

Contact Name:

Phone:

Email:

Current address:

City:

ZIP Code:

County:

The Potato Festival Committee must approve all contracts. We reserve the right to accept or refuse any vendor.
All Vendors must have a deposit to guarantee your spot.

ORGANIZATION CATEGORY

Check the category that applies to you or your organization.

<input type="checkbox"/> Commercial Food Vendor	\$350	<input type="checkbox"/> Political Organization	\$200	<input type="checkbox"/> Local Youth Organization	\$0
<input type="checkbox"/> Local Business –Sales	\$100	<input type="checkbox"/> Local Non-Profit	\$100	<input type="checkbox"/> Public Service-No Sales	FREE

*Non-local is any business outside the Crestwood School District or Portage County
**Public Service is D.A.R.E., Fire Dept., 4 C's, etc.

ADDITIONAL CHARGES

Tent Rental:

10x10 \$140

10x20 \$225

20x30 \$250

Total charges: (fee+extras): \$ _____

ADDITIONAL SET-UP INFORMATION AND CHARGES

Will provide my own cover.....size: _____ x _____

Will bring my own trailer.....please fill out additional trailer sheet.

Will need Electric service. YES NO Must provide your own extension cords – max 50 amp service per vendor (\$3.00 charge per amp will be charged if more service is required)

Will need Water hookup. YES NO Must provide your own hoses

***You must take all of your grease/waste or there will be a \$100 fine.**

ITEMS OFFERED AND FOR SALE

Please list all items that will be offered for sale from your trailer/booth. You will be sent confirmation of the items, which you may sell during the festival weekend. The festival reserves the right to refuse items to avoid excessive duplication. You will be permitted to sell only those items that appear on your confirmation. Our intention is to provide a wide variety of items, while most potato items are permitted.

OPEN FOR STOMP? (circle one- See Festival Times)? Y / N

Information Sheet

- **Greetings to all! As we plan for the 50th annual Mantua Potato Festival, new challenges begin. What are the needs and wants of our community? We look forward to seeing you at the festival and please feel free to bring your suggestions and comments for improvement with you!**

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CONTACT INFORMATION:

Mantua Potato Festival
P.O. Box 416
Mantua, OH 44255

Andrea Selvaggio – Chairperson
Justin Germack – Vendor Coordinator –
mantuapotatovendor@gmail.com – (440) 476-0780

SPACES: The average space for a vendor is 15 feet wide. Should you need more space, let us know so we may accommodate. Prior permission is required to extend your space.

LOCATION: As most of you know, we try to keep you in the same general area, and we will try to accommodate everyone to the best of their needs. As the festival expands, the layout may change.

FESTIVAL TIMES:

FRIDAY- 9/8/2023:

Opening Ceremony – 6:00 pm

Entertainment ends @ 11 pm

SATURDAY 9/9/2023:

Grounds opens 12:00 pm

Entertainment ends @ 11 pm

*If you would like to be open for the Potato Stomp Race, Please Mark “Open for Stomp” box- Stomp time will be 9:30 am

SUNDAY 9/10/23:

Grounds opens 1:00 pm

Parade begins 1:00 pm

Festival grounds close 6:00 pm

SETUP/TEAR DOWN:

- All pertinent information and passes will be provided to or upon arrival at the festival grounds.
- 24-Hour security service will be provided by the Mantua Police Department beginning at 5:00 pm on Friday of the festival through late Sunday night.

Set-Up Times

Thursday, 9/7/2022 – 5:00 – 8:00 pm

(Electrician will be available)

Friday, 9/8/2022 – 9:00 am – 3:00 pm

(Electrician will be available)

All extra vehicles must be off festival grounds by 5:00 pm on Friday. No Exceptions!

Tear Down Times

Sunday, 9/10/2022 – 6:15 pm – 10:00 pm (Electrician will be available)

We will not allow vehicles moving on the festival grounds until 6:15 pm

Your cooperation will be expected.

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ELECTRICITY: We will have an electrician available on the grounds for set up and tear down. We ask that you do NOT connect your electricity yourself. We have spent much money repairing our systems and upgrading. For your safety and ours, please be patient as you come in and leave, as the electricians work as fast as they can.

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CONTRACT INFORMATION:

- Please be sure to sign your contract
- Check the appropriate boxes and mark the applicable fees
- If applicable, list all foods or commercial items you would like to sell
- You must provide proof of insurance prior to setting up your booth/trailer on the festival grounds
- Spaces will be sold on a first-come, first-served basis, so be sure to send your contract as soon as possible

PAYMENT PROCEDURES:

- Make all payments payable to : **Mantua Potato Festival**
- All deposits are non – refundable and the balance is due prior to set up.

Vendor Agreement

In consideration of being permitted to participate in the Mantua Potato Festival, and maintain a booth or other activity therein, relative to the Mantua Potato Festival in the Village of Mantua, Ohio, the undersigned for it, its representatives, assigns, heirs and next of kin.

1. HEREBY RELEASES, WAIVES, DISCHARGES, AND COVENANTS NOT TO SUE THE MANTUA POTATO FESTIVAL, it's officers and members, officials, agents or any other person or entity working in conjunction with the MANTUA POTATO FESTIVAL, all for the purpose herein referred to as *Releasee*, from all liability to the Undersigned, its personal representatives, assigns, heirs, and next of kin for all loss or damage, and claim or demands therefore, on account of injury to the person or the property herein caused by the negligence of *Releasee* while the undersigned its participation in the MANTUA POTATO FESTIVAL in any manner.
2. HEREBY AGREES TO THE INDEMNITY AND SAVE AND HOLD HARMLESS the *Releasee* and each of them from any loss, liability, damage of cost they may incur due to participation of the undersigned, it's Agents or others working in conjunction with it in or upon the designated area of the MANTUA POTATO FESTIVAL and whether caused by negligence of the *Releasee* and;
3. HEREBY ASSUMES FULL RESPONSIBILITY FOR THE RISK OF BODILY INJURY, DEATH, OR PROPERTY DAMAGE due to negligence of the *Releasee* while participating in the MANTUA POTATO FESTIVAL, and while setting up booths, working, observing, or otherwise participating in such event.

EACH OF THE UNDERSIGNED expressly agrees that the forgoing release, waiver, and indemnity agreement is intended to be as broad and inclusive as is permitted by the laws of the State of Ohio, and that if any portion thereof is invalid, it is agreed that balance shall; notwithstanding, continue in full force and effect.

The undersigned has read and voluntarily signs the release and waiver of all liability and indemnity, and further agrees that no oral representation statements or documents apart from the foregoing written agreement have been made.

Signature(s)

Name:	Name:
Title:	Title:
Signature:	Signature:
Date:	Date:

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Mantua Potato Festival Association is an independent non-profit organization and is not associated with the Village of Mantua.

Please fill in all possible information. IF YOU ARE A RETURNING VENDOR WITH THE SAME SET UP -YOU DO NOT NEED TO COMPLETE AND RETURN THIS PAGE.

- Side service
- Front service
- Electrical requirements _____ volts _____ amps
- Water requirements _____

